

Home Rule Borough of Edinboro
COUNCIL MEETING MINUTES
August 14, 2017

CALL TO ORDER:

Monday, August 14, 2017 the regularly scheduled meeting was called to order by Mayor Mary Ann Horne at 6:30 p.m.

Pledge of Allegiance

ROLL CALL:

Council members present were Jim Kiley, Mary Ann Horne, Nathan Latimer, Aaron Gast, Pat Davis, and Stephen O'Neill. Absent was Brenda Cannell.

Also present were Manager Kevin Oppe, Finance Director Jason Spangenberg, Solicitor Tim Wachter, Jo Vargo, Matt Baker, Sally Ondrejcek, Marcia Pabis, Pat Koloskee, Anne Stonesifer, David Pierce, Sarah Foulkrod, Daniel Foulkrod, Lindsay Bauman, Nancy Crawford, John Boylan, Karen Willey, Ron Wilson, Millie Wainer, Brittany Smiley, Fred Langill, Cal Robinson, Bob Bearfield, Joe Bufalino, John Ponsoll, and Abbey Hudson.

MINUTES:

Jim Kiley moved to approve the July 10, 2017 CDBG hearing minutes and regular meeting minutes as presented. Pat Davis seconded, and the motion passed 6-0.

PUBLIC PARTICIPATION:

Bob Bearfield, representing Gaudenzia Erie. Mr. Bearfield listed the types of drug addiction rehabilitation services offered by Gaudenzia. He said they are the only company in the area offering services for the full spectrum of addiction. They have a satellite office in Ghering health center on Edinboro University's campus, and he stated his reason for speaking was just to reach out and inform the community of the types of services available. He offered packets of information and thanked Council.

Pat Koloskee, 204 Hickory Street. Ms. Koloskee wished to speak to Council about her recent unsatisfactory experiences with the zoning office. She said she questions the procedures of the office and the requirements for obtaining a permit. She applied for a permit in May to replace leaking skylights in her ceiling. She stated that she

does not agree that contractors should be required to have both proof of insurance and a PA contractor license; it would be reasonable for these to be recommended but not required for obtaining a permit. Ms. Koloskee stated that the owner should have the right to choose who will perform work on their house, and she said that the process for obtaining a permit should be simple and efficient. She said that the procedures and ordinances need to be changed to improve the process. She discussed her situation with the skylight replacement. The permit was denied because the contractor's license had expired two days prior. Dry weather was needed for the work, so the work was delayed due to rainy weather. She found a different contractor who could complete the work the following week when the weather cleared up, so she came to the Borough office to apply for a permit again, but nobody in the zoning office was in, so she could not do so. She had the work completed the following Monday, and received a fine for not having a permit for the work. She stated her displeasure with the situation and asked Council to look into the operation of the zoning department. Aaron Gast asked what specific permit she needed to apply for, and Ms. Koloskee replied that it was a roofing permit. Nathan Latimer asked if she had to pay two permit fees. She replied that she paid one permit fee and had not paid the fine that was assessed. Mayor Horne thanked her for her comments and said that Council would look into it.

Brittany Smiley, 110 W. Normal St. Ms. Smiley requested that a no parking sign be put across from her house on W. Normal St. because it is difficult to get out of her driveway with cars parked on the street. She said that E. Normal St. has a no parking sign on that side of the street, so it would make sense to do the same on W. Normal. Mayor Horne said that Council would look into it and discuss with the police department.

Marcia Pabis, 204 Cypress St. Ms. Pabis requested that a four-way stop be implemented at the intersection of Cypress and Jefferson, since there is currently not a stop on Cypress from Angling until Washington. Mayor Horne said that the topic would be sent to the public safety committee.

David Pierce, 313 Erie St. Mr. Pierce asked if warning could be given this year before the no parking regulations go into effect on November 1. Jason Spangenberg stated that a Facebook page has just been made for the Borough, and that warning will be posted online. Jacqueline Rhen stated that the police officers do place warning notes on cars parked on the street leading up to November 1. Mayor Horne stated that this could possibly be placed in the newspaper.

With no further speakers, Mayor Horne closed public participation.

COMMITTEE REPORTS:

Finance Committee:

Jim Kiley moved to approve bills paid July 10, 2017 totaling \$3,725.80; bills paid July 24, 2017 totaling \$118,680.60; bills paid August 7, 2017 totaling \$1,132.77; and bills paid August 14, 2017 totaling \$72,943.22. Pat Davis seconded, and the motion passed 6-0.

Jim Kiley moved to approve payroll ending July 15 and paid July 21, 2017 totaling \$71,949.31; and payroll ending July 29 and paid August 4, 2017 totaling \$84,048.86. Pat Davis seconded, and the motion passed 6-0.

Personnel Committee

Aaron Gast stated that Pat Koloskee had resigned from the Planning Commission, and he moved to promote Alyssa Dobson from an alternate to a full member of the Planning Commission. Stephen O'Neill seconded. Mr. Gast said that Ms. Dobson is running for Council, so a replacement may need to be found for 2018. The motion passed 6-0. Solicitor Wachter asked that a motion be made to accept the resignation of Ms. Koloskee. Jim Kiley moved to accept the resignation of Pat Koloskee from the Planning Commission. Pat Davis seconded, and the motion passed 6-0.

SOLICITOR'S REPORT:

Solicitor Wachter stated that the PENNVEST Water Authority loan closing is scheduled for August 22.

MANAGEMENT REPORTS:

Manager Oppe presented his report to Council. He reiterated Solicitor Wachter's statement regarding the PENNVEST loan closing and added that signatures will be done electronically.

One of the customized bike racks will be fabricated with a 1" pipe around the edge by Edinboro Industries in the near future as a sample. Erie County believes funding remains to pay for the modification.

Hilltop Road renovation and upgrades are complete. Full-depth reclamation will begin in the next week or two. While this work is being completed, trash collection will be done by small trucks.

We have discussed dock replacement with the only two local vendors we could find, Mahoney Dock Sales and EZ-Dock. We have placed an advertisement in the paper for bid opening on August 25 and have sent the bid documents to three total vendors so far. Once bids have been received and we know our final options, we will send a letter to dock users for their input.

Beau Drive storm sewer plan drawings were presented to Mr. Strand by Butch Shafer. Materials are being purchased and we will be soliciting quotes for performing the work.

Met with EU and teleconferenced with DEP to discuss details of the EU water and wastewater certification courses. EU must determine the plans for course structure, based on the DEP-provided curriculum.

Household hazardous waste and e-waste collection by Tri-County Industries will be starting in September. HHW pickups will be quarterly, while e-waste will be collected weekly. The cost will be \$1.25 per household per month. Jim Kiley moved to approve Tri-County's bid for this service. They were the lone bidder. Stephen O'Neill seconded, and the motion passed 6-0.

Manager Oppe discussed the EU Homecoming road closings on October 14. He said that this year we plan to have Community Party during and after the parade with live music, so there will be more to do in town following the parade. Mill Street will be closed the same as it is for the Boro Block Party. Jason Spangenberg stated that the parade route will be the same this year as in recent years, but there will be a new stand-still performance area for the marching bands on Erie Street. Manager Oppe noted that the Boro Block Party road closing on September 7 also needed to be approved. Pat Davis moved to approve both the EU Homecoming road closings and the Boro Block Party road closing. Stephen O'Neill seconded, and the motion passed 6-0.

Zoning and Code Enforcement:

Mayor Horne stated that Ordinance 608 regarding rezoning a piece of land would be tabled at the request of the property owner. Jim Kiley moved to table the topic, Aaron Gast seconded, and the motion passed 6-0.

Stephen O'Neill moved to approve combining the lots at 105 and 107 Cove Drive, which had been approved by the Planning Commission. Jim Kiley seconded, and the motion passed 6-0.

Public Works

Manager Opple stated that the Public Works department has an old roller that we do not wish to repair, but EU is interested in it. He asked for a motion to approve donating the piece of equipment to EU. Aaron Gast moved to donate the roller to EU, Stephen O’Neill seconded, and the motion passed 6-0.

COMMUNITY LIAISONS:

EVFD:

Mayor Horne said that the EVFD has broken ground for their social club and satellite location, and they hope to open by October.

NEW BUSINESS:

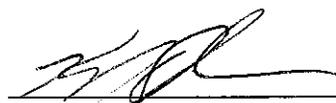
Stephen O’Neill moved for Council to enter Executive Session to discuss a personnel matter. Aaron Gast seconded. Council left for Executive Session at 7:02 p.m. and returned at 7:36 p.m.

Jason Spangenberg asked that Council complete the PML conference registration forms in front of them and return to him. Council briefly discussed who would be attending the conference, to be held this October in Erie.

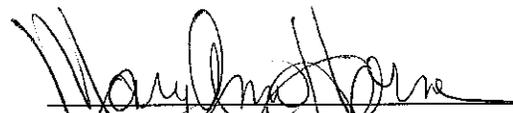
ADJOURNMENT:

Aaron Gast moved for adjournment, and the meeting was adjourned at 7:39 p.m.

ATTEST:



Manager Kevin Opple



Mayor Mary Ann Horne