

**Borough of Edinboro  
Council Meeting Minutes  
March 11, 2019**

**CALL TO ORDER:**

Monday, March 11, 2019 the regularly scheduled meeting was called to order by Deputy Mayor Jim Kiley at 6:32 PM.

**Pledge of Allegiance**

**ROLL CALL:**

Council members present were Jim Kiley, Aaron Gast (via phone), Fred Langill, Mary Ann Horne, and Pat Davis. Absent were Alyssa Dobson and Nathan Latimer.

Other officials present were Solicitor Tim Wachter, Borough Manager Kevin Oppe, and Finance Director Jason Spangenberg. Citizens present were Lydia Laythe, John Stachowiak, Sam Comfort, Michael Feikles, Cal Robinson, and Alex Topor.

**MINUTES:**

Mary Ann Horne moved to approve the February 11, 2019 regular meeting minutes as presented. Pat Davis seconded, and the motion passed 5-0.

**PUBLIC PARTICIPATION:**

No speakers were present. Fred Langill publicly thanked the Alpha Sigma Alpha sorority from Edinboro University for their work painting the downstairs hallway of the Borough building.

**COMMITTEE REPORTS:**

**Finance Committee:**

Mary Ann Horne moved to approve bills paid February 25, 2019 totaling \$64,295.55; and bills paid March 11, 2019 totaling \$83,495.32. Pat Davis seconded, and the motion passed 5-0.

Mary Ann Horne moved to approve payroll paid February 15, 2019 totaling \$73,774.39; and payroll paid March 1, 2019 totaling \$78,785.78. Pat Davis seconded, and the motion passed 5-0.

Ms. Horne mentioned that the pension committee met with the investment manager on February 20 for the bi-annual meeting.

## **SOLICITOR'S REPORT:**

Solicitor Wachter stated that he has completed drafts for two ordinances, one for a firefighter tax credit and one for display fireworks, and the next step is for the ordinance committee to review.

## **MANAGEMENT REPORTS:**

Manager Oppe presented his report. We received the written notice certifying the new tank on Dundon Rd. and are in the process of draining the old tank and will soon start demolition.

The Civil Service Commission met last Wednesday and have approved resolutions appointing the written and oral examiners for the promotions to Sergeant and Corporal. They also adopted a change to the current promotion rules that changes the weighing of scores from the current 70% written/ 30% oral to a 50/50 weighting and deletes the mandatory physical and psychological exams for promotions, as recommended by PSAB. The Commission also reviewed the proposed new Civil Service Rules. They will meet again on Wednesday and it is likely the new rules will be available at the next council meeting in April. To support the new hiring procedures, the Commission agrees that Edinboro should join the Northwest Pennsylvania Regional Police Testing Consortium & Mercyhurst University Public Safety Institute so that we will be able to utilize them as physical and written examiners this year for new hires.

Pat Davis, Jason Spangenberg, and Manager Oppe attended the quarterly Town-Gown meeting on Wednesday past. The main outcome, aside from continually improving communication between the two organizations, was that we are looking to have a joint 'Edinboro Night Out' led by our two police departments. National Night Out is in August each year, and that misses our student community, so we would plan our local one to occur after classes begin.

The fireworks committee met once, and have made a good start at preliminary plans for fireworks. The university would like to welcome the community on campus for them, and this would allow for better traffic and parking. The committee will meet again in a week.

Boro Fest planning is underway by the Edinboro University event planning class. It will be similar to last year, with a number of events whose proceeds will go to a variety of charities.

The PML annual regional meeting will be held in St. Mary's this year on 10 April. Activities are set to begin at 3pm and go until at least 9pm. Due to the long day, and the 2-1/2 hour drive, Manager Oppe will stay overnight and return the next morning.

The annual Knox Law municipal update seminar will occur on 30 April at the Ambassador Center in Erie.

Mary Ann Horne moved to approve the Boro Fest event permit and road closing on April 26, 2019. Pat Davis seconded, and the motion passed 5-0.

**Emergency Management:**

Mary Ann Horne moved to approve Resolution 8-2019 for reaffirming approval of the WECEMA Emergency Operations Plan:

**BOROUGH OF EDINBORO  
RESOLUTION NO. 8-2019**

*A RESOLUTION, of the Home Rule Borough of Edinboro, Erie County, Pennsylvania.*

*WHEREAS, Borough Council has appointed Chuck Kanarr and the West Erie County Emergency Management Agency (WECEMA) as the Borough's Emergency Management Coordinator; and*

*WHEREAS, the WECEMA has composed an Emergency Operations Plan to cover all of its member municipalities, revised on September 26, 2018.*

*NOW, THEREFORE, BE IT RESOLVED by the members of the Borough Council, that the Home Rule Borough of Edinboro approves the attached revised Emergency Operations Plan.*

*ADOPTED this 11<sup>th</sup> day of March, 2019.*

Pat Davis seconded, and the motion passed 5-0 by roll call vote: Fred Langill, yes; Mary Ann Horne, yes; Pat Davis, yes; Jim Kiley, yes; and Aaron Gast, yes.

Mary Ann Horne moved to grant the WECEMA Emergency Management Coordinator possession of the Borough's allocation of the new county radios from Mobilcom. Pat Davis seconded, and the motion passed 5-0.

**Police:**

Mary Ann Horne moved to approve Resolution 9-2019 regarding Civil Service Commission examinations:

**BOROUGH OF EDINBORO  
RESOLUTION NO. 9-2019**

*A RESOLUTION, of the Home Rule Borough of Edinboro, Erie County, Pennsylvania.*

*WHEREAS, the Civil Service Commission of the Borough of Edinboro has passed a resolution to appoint a panel for administering oral examinations for Police promotions, consisting of a representative from the Borough Council Personnel Committee, the Borough Manager, and two Police Chiefs to be determined at a later date; and*

*WHEREAS, the Civil Service Commission of the Borough of Edinboro has passed a resolution to designate Bill Gamble of Oakdale, PA as the examining agency or examiner for the purpose of supplying, administering, and grading written examinations for Police promotions; and*

*WHEREAS, the Civil Service Commission of the Borough of Edinboro has passed a resolution to amend Section 4.2 of the Civil Service Commission Rules and Regulations to now read "The examination for the position of Sergeant and Corporal shall include a written and oral examination which will be graded on a one hundred (100) point scale with the written examination representing fifty percent (50%) of the final score and the oral examination representing fifty percent (50%) of the final score."*

*NOW, THEREFORE, BE IT RESOLVED* by the members of the Borough Council, that the Home Rule Borough of Edinboro approves the above actions made by the Civil Service Commission, in accordance with the attached Civil Service Resolutions.

*ADOPTED this 11<sup>th</sup> day of March, 2019.*

Manager Opplé briefly explained the resolution. Pat Davis seconded, and the motion passed 5-0 by roll call vote: Pat Davis, yes; Jim Kiley, yes; Fred Langill, yes; Mary Ann Horne, yes; and Aaron Gast, yes.

Mary Ann Horne moved to approve Resolution 10-2019 for joining the Police Consortium:

**BOROUGH OF EDINBORO  
RESOLUTION NO. 10-2019**

*A RESOLUTION, of the Home Rule Borough of Edinboro, Erie County, Pennsylvania.*

*WHEREAS, the Civil Service Commission of the Borough of Edinboro has passed a resolution to enter into a Cooperative Agreement with the Northwest Pennsylvania Regional Police Testing Consortium & Mercyhurst University Public Safety Institute for the purpose of administering the written examination and physical agility testing for the hiring of Police.*

*NOW, THEREFORE, BE IT RESOLVED* by the members of the Borough Council, that the Home Rule Borough of Edinboro approves the above action made by the Civil Service Commission, in accordance with the attached Civil Service Resolution and related Cooperative Agreement.

*ADOPTED this 11<sup>th</sup> day of March, 2019.*

Manager Opplé noted that we are the last nearby municipality to join the Consortium, and it is free to join. Pat Davis seconded the motion, and it passed 5-0 by roll call vote: Jim Kiley, yes; Fred Langill, yes; Pat Davis, yes; Mary Ann Horne, yes; and Aaron Gast, yes.

**Sewer:**

Mary Ann Horne moved to approve an addendum to the Washington Township Sewer Services Agreement and Mayor Gast seconded. Manager Opplé explained that this addendum would add a parcel on Rt. 99 just south of the Borough line to the Borough sewer system, per the 2005 Sewer Services Agreement. The motion passed 5-0.

Manager Opplé mentioned that the Municipal Authority approved a ten-year renewal of the Edinboro University Sewer Services Agreement with no major changes.

**NEW BUSINESS:**

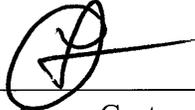
Fred Langill mentioned a Jefferson Society event happening on Wednesday night regarding banners for World War veterans in the community.

**ADJOURNMENT:**

Mary Ann Horne moved for adjournment, and the meeting was adjourned at 6:55 PM.

**ATTEST:**

  
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Manager Kevin Oppe

  
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Mayor Aaron Gast