

**Borough of Edinboro  
Council Meeting Minutes  
November 11, 2019**

**CALL TO ORDER:**

Monday, November 11, 2019 the regularly scheduled meeting was called to order by Deputy Mayor Jim Kiley at 6:30 PM.

**Pledge of Allegiance**

**ROLL CALL:**

Council members present were Jim Kiley, Mary Ann Horne, Fred Langill, Alyssa Dobson, Nathan Latimer, and Pat Davis. Absent was Aaron Gast.

Other officials present were Borough Manager Kevin Oppe, Solicitor Tim Wachter, and Finance Director Jason Spangenberg,. Citizens present were Amber Chisholm, Mark Eisert, Alex Topor, Rick Chernicky, Cal Robinson, Michael Bozman, Mary Schenck, Caden Scouten, and Debbie McElroy.

**MINUTES:**

Mary Ann Horne moved to approve the October 14, 2019 regular meeting minutes as presented. Alyssa Dobson seconded, and the motion passed 6-0.

**PUBLIC PARTICIPATION:**

Mary Ann Schenck, 116 Sunset Drive. Ms. Schenck asked if Council has discussed bringing back the use of a truck to suck up residents' leaves that have been raked into the street, rather than require leaf bagging. Council discussed briefly and agreed that such a service is convenient for residents, but would be very costly. Manager Oppe mentioned that it may be possible to get a grant in the future for the leaf truck along with the creation of the potential composting facility in town. Fred Langill suggested that residents may be willing to contribute to cover any cost, and he also suggested that the service could possibly be contracted out, rather than performed in-house. Council supported researching the topic for future discussion.

With no further speakers, public participation was closed.

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## **COMMITTEE REPORTS:**

### **Finance Committee:**

Mary Ann Horne moved to approve bills paid October 28, 2019 totaling \$87,823.72; and paid November 11, 2019 totaling \$72,909.67. Pat Davis seconded, and the motion passed 6-0.

Mary Ann Horne moved to approve payroll paid October 25, 2019 totaling \$74,662.62; and paid November 8, 2019 totaling \$74,230.44. Alyssa Dobson seconded, and the motion passed 6-0.

Mary Ann Horne mentioned that the Finance Committee discussed the EVFD request regarding additional funding for full-time EMS workers, and she moved to approve the additional funding requested by the EVFD. Jim Kiley seconded, and the motion passed 5-1, with Fred Langill opposed.

### **Ordinance Review Committee:**

Alyssa Dobson stated that two ordinances have been prepared and the committee will need to meet to review them. One would prohibit tobacco and smoking in public parks, while the other would clean up a few minor items in the code at the request of BIU.

## **MANAGEMENT REPORTS:**

Manager Opple presented his monthly report. The ICMA conference was another excellent professional development opportunity. In addition to great speakers and sessions, Manager Opple was able to speak with Rick Schuettler, the Executive Director of PML about legislative issues and with other Pennsylvania managers about our issues.

Manager Opple is working with Randalee Gross to find ways to reach out to the community and ensure we get maximum participation in the census next year. We are planning on several events at the Edinboro Branch Library and here at Borough Hall to help residents who do not have good internet access or skills be counted in the census. Contact with the coordinator from the university is being made to make sure we are all working together. Jim Kiley asked how much our population may increase since the students will be counted this time, and Manager Opple said that it could increase by a few thousand.

The front and police entrances to the Borough Hall have been resurfaced and renovated with carpet squares. The boilers have been replaced, but heating problems still exist, so pipes may need to be replaced next.

ECGRA has provided confirmation that CDBG funding can be used as the Borough's matching portion of a grant for new playground equipment at Robert Thompson Park.

While the lake was drawn down, we were able to get a good amount of silt out of the lake where stormwater outfall is located. We took pictures and gave a rough measure of the volume to the Watershed Association at their request. Once finished, we put the boards back in the dam and have let the water level get back to normal levels.

Manager Ople thanked the number of council members who were able to attend the swearing in and introduction of our new police officer, Kyle Kunz, this past Monday. Kyle comes to us from Girard and the Erie County Sheriff's Department and will make a great addition to our team.

**Finance:**

Mary Ann Horne moved to approve Resolution 21-2019 for the 2020 budget:

**BOROUGH OF EDINBORO  
RESOLUTION NO 21-2019**

*A RESOLUTION OF THE Borough of Edinboro in the County of Erie, Commonwealth of Pennsylvania, appropriating sums estimated to be required for the purposes of the municipal government, hereinafter set forth, during the year 2020.*

**BE IT RESOLVED AND ENACTED**, and it is hereby resolved by the Council of the Borough of Edinboro, County of Erie, Commonwealth of Pennsylvania:

**SECTION 1.** *That for the expenditures and expenses of the fiscal year 2020 the following amounts are hereby appropriated from income for the year 2020 for the purposes set forth on the following page.*

**SECTION 2.** *That any Resolution conflicting with this Resolution be and the same is hereby repealed insofar as the same affects this Resolution.*

Total Revenues	5,162,035
Total Expenditures	5,176,265

**BE IT RESOLVED AND ENACTED THIS 11<sup>th</sup> DAY OF NOVEMBER, 2019.**

Alyssa Dobson seconded, and the motion passed by 6-0 roll call vote: Alyssa Dobson, yes; Fred Langill, yes; Nathan Latimer, yes; Mary Ann Horne, yes; Pat Davis, yes; and Jim Kiley, yes.

Mary Ann Horne moved to approve Ordinance 618 to approve the 2020 tax levy:

**BOROUGH OF EDINBORO  
TAX LEVY ORDINANCE No. 618**

*AN ORDINANCE OF THE Borough of Edinboro, County of Erie, Commonwealth of Pennsylvania, fixing the tax rate for the year 2020.*

**BE IT ORDAINED AND ENACTED**, and it is hereby ordained and enacted by the Council of the Borough of Edinboro that a tax be and the same is hereby levied on all real property within the Borough as follows: Tax rate

for general purposes, the sum of 4.50 mills on each dollar of assessed valuation. Also, the Homestead Act enacted by Ordinance 555 shall be in effect for the year 2020 as it has been from 2008 through 2019.

The same being summarized in tabular form as follows:

	<i>Mills on Each Dollar of Assessed Valuation</i>
<i>Tax Rate for General Purposes</i>	<i>4.50 Mills</i>

That any ordinance, or part of ordinance, conflicting with this ordinance be and the same is hereby repealed insofar as the same affects this ordinance.

**ADOPTED THIS 11<sup>th</sup> DAY OF NOVEMBER, 2019**

Alyssa Dobson seconded, and the motion passed by 6-0 roll call vote: Pat Davis, yes; Jim Kiley, yes; Fred Langill, yes; Nathan Latimer, yes; Mary Ann Horne, yes; and Alyssa Dobson, yes.

#### **Emergency Management:**

Manager Opplé explained that an offer was on the table for Erie County to donate an emergency management vehicle to the Borough, on behalf of the West Erie County Emergency Management Agency (WECEMA), at no cost. The WECEMA had been offered this vehicle and declined, due to the annual maintenance costs such as insurance and inspections. Mary Ann Horne moved to approve accepting the vehicle donation, noting that she did not see any downside. Alyssa Dobson seconded, and the motion passed 6-0.

#### **Code Enforcement:**

Manager Opplé explained a request to combine two lots at 103 Casey Lane, which was on the agenda for consideration. The same person owns both adjacent lots, and one is currently empty, so he recommended approval as also recommended by the Planning Commission. Mary Ann Horne moved to approve the request to combine lots. Pat Davis seconded, and the motion passed 6-0.

Manager Opplé explained a request to divide 218 Maple Street into two separate lots, which was on the agenda for consideration. The owner would like to create a new empty lot which could be developed, so he recommended approval as also recommended by the Planning Commission. Jim Kiley moved to approve the request to divide the lot. Alyssa Dobson seconded, and the motion passed 6-0.

**Sewer:**

Mary Ann Horne moved to approve Resolution 20-2019 for a wastewater facility plan revision:

**BOROUGH OF EDINBORO  
RESOLUTION 20-2019  
FOR REVISION OF WASTEWATER FACILITIES**

RESOLUTION OF THE COUNCIL of Borough of Edinboro, Erie COUNTY, PENNSYLVANIA (hereinafter “the municipality”).

**WHEREAS** Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the “Pennsylvania Sewage Facilities Act”, as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (Department) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management, and

**WHEREAS** Borough of Edinboro \_\_\_\_\_ has proposed the development of a parcel of land identified as  
*land developer*

Replacing sanitary sewer on Water, West Normal and Brookview Streets \_\_\_\_\_, and proposes that such subdivision be served by: (check all that apply),  sewer tap-ins,  sewer extension,  new treatment facility,  individual onlot systems,  community onlot systems,  spray irrigation,  retaining tanks,  other, (Sewer Replacement).

**WHEREAS**, Borough of Edinboro finds that the subdivision conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Borough of Edinboro hereby adopt and submit to the Department of Environmental Protection for its approval.

I, Jason Spangenberg, Secretary, for the Borough of Edinboro Council, hereby certify that the foregoing is a true copy of the Borough Resolution # 20-2019 , adopted, November 11, 2019.

Kevin Oppe explained that this approval is required as part of any project where the size of a sewer line will be increased. Alyssa Dobson seconded, and the motion passed by 6-0 roll call vote: Jim Kiley, yes; Fred Langill, yes; Nathan Latimer, yes; Alyssa Dobson, yes; Pat Davis, yes; and Mary Ann Horne.

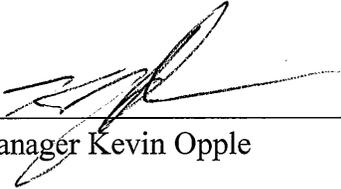
**COMMUNICATIONS:**

Manager Oppe noted that Council’s packet contained a letter from the DEP regarding remediation being performed at Penn Union.

**ADJOURNMENT:**

Mary Ann Horne moved for adjournment, and the meeting was adjourned at 7:00 PM.

**ATTEST:**

  
\_\_\_\_\_  
Manager Kevin Oppe

  
\_\_\_\_\_  
Mayor Aaron Gast