Home Rule Borough of Edinboro
MINUTES COUNCIL MEETING
February 8, 2016

CALL TO ORDER:

Monday, February 8, 2016 the regularly scheduled meeting was called to order by Mayor Stephen O'Neill at 6:30 P.M.

Pledge of Allegiance

ROLL CALL:

Council members present were Pat Davis (via phone), Nathan Latimer, Aaron Gast, Brenda Cannell, Mary Ann Horne, and Stephen O'Neill. Absent was Jim Kiley.

Also present were Solicitor Timothy Wachter, Manager Jemetz, Assistant to the Manager Marie Lander, Finance Director Jason Spangenberg, Mary Ann Schenck, Vince Dunsworth, and Lorie Bearfield.

MINUTES:

Mayor O'Neill asked for a motion to approve the January 4, 2016 reorganization meeting minutes as presented. Brenda Cannell moved to approve the minutes as presented, Mary Ann Horne seconded, and the motion passed by 6-0 voice vote. Mary Ann Horne moved to approve the January 4, 2016 regular meeting minutes of Council as presented. Brenda Cannell seconded, and the motion passed by 6-0 voice vote.

PUBLIC PARTICIPATION:

Mayor O'Neill opened Public Participation. With no speakers on the agenda, he asked those in attendance if they would like to speak on any topic.

Vince Dunsworth, 12660 Smedley Road, Waterford. Mr. Dunsworth stated that he was speaking on behalf of himself, not on behalf of the landlords association. He had some ideas for Council on how to improve the traffic situation on Normal and Ontario Streets. He handed Council a letter with his suggestions, asking them to review the letter and get back to him with any questions. He stated that the best way to improve this town is to improve it for all parties involved. Mayor O'Neill asked him if he had spoken to anyone at the University about this topic, to which Mr. Dunsworth replied he had not.

COMMITTEE REPORTS:

Finance Committee:

Finance Chair Mary Ann Horne moved to approve bills paid January 25, 2016 totaling $134,138.78, bills paid January 29, 2016 totaling $79.47, and bills paid February 9, 2016 totaling $113,802.13. Brenda Cannell seconded the motion. Mayor O'Neill asked about the bill for Fred Pryor Seminars. Jason Spangenberg explained that the payment is for an annual membership that provides unlimited training, in person and online, for $199. Mayor O'Neill asked if this was for the whole Borough or just one employee. Jason Spangenberg replied that it is only for one employee, but that he also has this membership, and it pays for itself very quickly. With no further discussion, the motion passed by 6-0 voice vote.

Mary Ann Horne moved to approve payroll ending January 2, 2016 and paid January 8, 2016 totaling $91,840.70, payroll ending January 16, 2016 and paid January 22, 2016 totaling $75,941.15, and payroll ending January 30, 2016 and paid February 5, 2016 totaling $94,735.09. Brenda Cannell seconded, and the motion passed by 6-0 voice vote.

Mary Ann Horne mentioned that the Finance Committee met with the auditors on January 25, and the final briefing from the auditors on the 2015 audit is tentatively scheduled for February 22 at 4 p.m. This meeting allows the Committee to ask any questions about the audit. She also stated that the Employee Pension Committee is tentatively scheduled to meet on February 24 at 2 p.m.

Ordinance Review Committee:

Mayor O'Neill stated that Ordinance 601 is still tabled. We need to wait for the return of Jim Kiley, who is the Committee Chair, before proceeding.

Personnel Committee:

Personnel Chair Brenda Cannell discussed the applications we have received for appointments to the Housing Review Board, the Civil Service Commission, the Zoning Hearing Board, and the Water & Municipal Authorities. She stated that interviews will be scheduled in the near future.

SOLICITOR'S REPORT:

Solicitor Wachter did not have anything to report.

MANAGEMENT REPORT:

Manager Jemetz reviewed his report with Council. The South Ramp sewage lift station is operational. Our engineer is working out some bugs in the new backflow device and also with one of the rebuilt pumps. Work on the lift station is 90-95% complete.

Water department staff has been working with PlantIQ to finalize the design and configuration of the automated controls for Well #4. Moody and Associates is preparing bid specs for well rehab and the pump motors. We would like to complete this work by June or July to allow time to work on the air stripping tower.

Monroe Street rehabilitation project will go out to bid in March, for construction this summer.

Hill Engineering is working to finalize the design for the new water treatment facility and water storage tank, for submission and review by the PA DEP. Once the design is approved by the DEP, we will be eligible to apply for financing through PennVest.

Manager Jemetz talked to the CEO of Wesbury before the Council meeting. The Army Corps of Engineers and the EPA asked some clarifying questions that were triggered by the planned size of the development area. The Wesbury engineers are working to respond. They hope to have the work out for bid this spring or summer. PennDOT will be requiring the addition of a center turning lane on 6N, in front of the Wesbury development site.

The 2016 dock letters are being finalized. They will explain the need for the dock rate increase to the users. One dock user has already expressed his approval of the plan to improve the stability of the docks.

Letters requesting donations for the Billings Park Playground project were completed and mailed on February 5. We are still attempting to schedule the pre-installation meeting, depending on the snowfall.

Billie Fitzsimmons, our Zoning Administrator, is back to work on a part-time basis, as of February 3. She has been approved to work 4 hours per day, 5 days per week.

Mayor O'Neill and Manager Jemetz welcomed Interim EU President Werner, at his reception on February 2. They also had a good discussion the following day. Manager Jemetz stated that President Werner has experience with small towns, and he understood the Borough's concerns. Mayor O'Neill stated that President Werner did explain that he is just here in the interim, so he will not be making any major decisions. Aaron Gast asked how long the previous interim president held the position, to which

Manager Jemetz replied that it was about a year. Manager Jemetz was impressed that this new interim president came to meet at the Borough building, which was new for EU presidents.

Annual certification training for Safety Committee members is scheduled for February 12.

We are still in transition with our new waste hauler, Tri-County Industries. There have been a few bugs to work out, but it is going well overall. Waste Management is still under contract for Household Hazardous Waste removal, through 2016. Tri-County probably will not be able to bid for the HHW and e-waste removal for next year; they don't have the required permits.

Emergency Management training is scheduled for Thursday, March 10.

We are coordinating with the new organizer of the Edinboro Triathlon to get ahead of the game this year.

We are in the process of removing the weight room located downstairs. There is too much potential for liability and potential workers comp issues to maintain it any longer. The new police contract has a provision for removal of the weight room. The officers can instead be partially reimbursed for maintaining health club memberships elsewhere.

New street signs are being installed in the Lakeside neighborhood. We will retain the current, monument style signs, but must install new signs to meet the Federal reflectivity and design requirements.

The 2015 audit took place during the last week of January. All signs point to another clean report. We are awaiting the final audit report.

Finance:

Mayor O'Neill stated that we need to approve an update to the Borough's Right to Know Rules and Regulations, and also appoint the Right to Know Officers. Jason Spangenberg stated that the officers would be appointed as part of approving the Rules and Regulations document. Mayor O'Neill asked if there was anything of particular importance in this update. Manager Jemetz replied that we have to follow the rules as the state changes them. Solicitor Wachter stated that he wrote the document, so it is correct. Mary Ann Horne moved to **approve the Right to Know Rules and Regulations as presented**. Aaron Gast seconded, and the motion passed by 6-0 voice vote.

COMMUNITY LIAISONS:

PSAB:

Aaron Gast asked Mayor O'Neill about the PSAB Newly Elected Municipal Officials training that he had attended the previous weekend. Mayor O'Neill stated that he attended along with Nathan Latimer and Jason Spangenberg. He said it was some good training.

Washington Township:

Nathan Latimer stated the he attended the most recent Township Council meeting to introduce himself as Borough Liaison to the Township. He plans to attend as many of their meetings as his schedule permits.

EVFD:

Mary Ann Horne stated that the EVFD Board meeting that was scheduled for the previous Sunday had been cancelled, due to the Super Bowl. It was rescheduled for the following Thursday, February 11.

COMMUNICATIONS:

Aaron Gast asked Manager Jemetz about the citizen letter that was received regarding the rubber surface that will be used at the new Billings Park Playground. The citizen expressed concerns that we would be using recycled tire rubber containing chemical additives, and the negative effects such chemical additives can have. Manager Jemetz stated that we would we using virgin rubber, not from recycled tires, so their concerns were not applicable.

Mayor O'Neill mentioned that the upcoming Erie County Public Safety Government Dinner is for any Council member who can attend. He also mentioned that Coaxial Cable now has a new parent company.

NEW BUSINESS:

Being no new business, Mayor O'Neill asked for a motion for adjournment.

ADJOURNMENT:

Mary Ann Horne moved for adjournment, and the meeting was adjourned at 6:50 P.M.

ATTEST:

Borough Manager Taras Jemetz

Mayor Stephen O'Neill