

**Borough of Edinboro
Council Meeting Minutes
October 14, 2019**

CALL TO ORDER:

Monday, October 14, 2019 the regularly scheduled meeting was called to order by Mayor Aaron Gast at 6:30 PM.

Pledge of Allegiance

ROLL CALL:

Council members present were Jim Kiley, Mary Ann Horne, Fred Langill, Aaron Gast, and Pat Davis. Absent were Alyssa Dobson and Nathan Latimer.

Other officials present were Borough Manager Kevin Oppe, Solicitor Tim Wachter, and Finance Director Jason Spangenberg,. Citizens present were Amber Chisholm, Mark Eisert, Sam Comfort, Alex Topor, Pat Koloskee, and Michael Feikles.

MINUTES:

Jim Kiley moved to approve the September 9, 2019 regular meeting and CDBG hearing minutes as presented. Mary Ann Horne seconded, and the motion passed 5-0.

PUBLIC PARTICIPATION:

No speakers were present.

COMMITTEE REPORTS:

Finance Committee:

Mary Ann Horne moved to approve bills paid September 23, 2019 totaling \$164,004.92; and paid October 14, 2019 totaling \$200,803.57. Jim Kiley seconded, and the motion passed 5-0.

Mary Ann Horne moved to approve payroll paid September 13, 2019 totaling \$76,121.73; paid September 27, 2019 totaling \$72,681.01; and paid October 11, 2019 totaling \$76,804.85. Jim Kiley seconded, and the motion passed 5-0.

Mary Ann Horne mentioned that the Finance Committee discussed the EVFD request regarding additional funding for full-time EMS workers, and that further discussions with the EVFD would be needed. Fred Langill suggested that a special task group be formed, consisting of representatives from Edinboro University, General McLane School District, Washington Township, and the Borough, to discuss the future of the EVFD and address their staffing issues.

MANAGEMENT REPORTS:

Manager Opplé presented his monthly report. The Social Media Seminar sponsored through our ECGRA grant for local businesses was a success. We had around two dozen businesses and organizations represented, and everyone said that it was very valuable and worth their time. The seminar was recorded, and Epic Web Studios will be editing the recording so it can be viewed by those not in attendance.

We interviewed eight candidates for the open Police Officer position. Manager Opplé and Chief Donahue have been very pleased by the quality of the candidates we received and believe the decision to use the consortium was the right one. The Civil Service Commission is set to meet on Wednesday to certify our list of three and once they do, Manager Opplé can make the selection.

Edinboro University's Homecoming weekend, including the Edinboro Community Party, went very well. Community Party attendance once again increased over last year, and there were no issues reported over the weekend from the police.

The Edinboro University Art Department's Art Walk took place from 6 to 9 PM last Thursday. The chamber exhibited a number of works of art from retired faculty. The Bruce Gallery in Doucette Hall held the annual Gmitter EUP Student Art Show and several stores in town stayed open and showcased General McLane Middle and High School artists. This will hopefully be the start of more opportunities to show off the artwork of our local General McLane and EUP artists at the Borough Hall. There were an estimated 50-100 attendees, depending on the location. It was a great event that brought the town and University together.

Chris Motter and Manager Opplé met with our engineer about the plans for the sidewalk to Giant Eagle. The plans are on track and we should soon be able to discuss the right of way plan with a right of way coordinator. PennDOT has approved an extension to our timeline.

Borough hall maintenance projects are ongoing. We broke out the concrete nearest the Police entrance door and repoured the base. We still need to have the floor leveled and retiled. We replaced the boilers and the external heat exchanger. The best bid was by William Spaeder. After years of neglect this was a positive development.

We have begun drawing down the lake so that we can dig out the silt from stormwater system, where it drains into the lake and had been building up. We had received an extension on the drawdown permit from DEP so that this could be completed before winter.

Fred Langill stated that Manager Opplé is doing a great job receiving grants for the Borough and bringing improvements to the business community.

Emergency Management:

Emergency Management Coordinator Chuck Kanarr was present. He passed out a handout to Council about the 5 phases of emergency management, and he mentioned that he will need to know the Borough’s perceived threats and hazards as he prepares his emergency management reports.

Code Enforcement:

Manager Oppe explained a request to combine two lots, which was on the agenda for consideration. The owner of 116 and 118 Hickory Street had requested that the two lots be combined. One of the lots is empty, so Manager Oppe saw no issues and recommended approval, as also recommended by the Planning Commission. Jim Kiley moved to approve the request, Mary Ann Horne seconded, and the motion passed 5-0.

Public Works:

Jason Spangenberg explained that a motion was needed to approve an application for Liquid Fuels County Aid. The application was related to bridge inspection work done by the County each year, and the Borough would receive a few hundred dollars if approved. Mayor Gast moved to approve the application, Mary Ann Horne seconded, and the motion passed 5-0.

Mary Ann Horne moved to approve Resolution 19-2019 for the CDBG application:

**HOME RULE BOROUGH OF EDINBORO
RESOLUTION NUMBER 19 - 2019**

**RESOLUTION APPROVING THE FY 2019 CDBG APPLICATION
AND AUTHORIZING ITS SUBMISSION TO
THE PENNSYLVANIA DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT**

WHEREAS, the Borough of Edinboro has been designated a CDBG “entitlement” municipality pursuant to the provisions of PA Legislative Act 179 of 1984; and

WHEREAS, such designation entitles the Borough to receive an annual allocation of Community Development Block Grant funds from the PA Department of Community and Economic Development (DCED) to undertake activities to address housing and community development needs as identified in the Three Year Plan and which will principally benefit low-to-moderate income persons, and

WHEREAS, the Borough has requested that the County of Erie, acting through the Erie County Department of Planning and Community Development (ECDPCD) administer the Borough’s CDBG program; and

WHEREAS, the PA DCED has informed the Borough that it is eligible to receive FY 2019 Community Development Block Grant monies in the amount of **\$114,810**; and

WHEREAS, the Borough, with the assistance of the ECDPCD has conducted the requisite public hearings; completed the Three Year Plan; and prepared the application for CDBG funding assistance in accordance with program requirements.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Edinboro Council that:

- The application for FY 2019 CDBG funding assistance is hereby in all respects approved.
- The Borough agrees to comply with all program requirements, federal statutes and regulations applicable to the State CDBG program.
- The Erie County Department of Planning and Community Development, on behalf of Edinboro Borough, is hereby authorized to file the application for financial assistance with the PA Department of Community and Economic Development.

Enacted this 14th day of October 2019 by the Borough of Edinboro Council

Jim Kiley seconded, and the motion passed by 5-0 roll call vote: Fred Langill, yes; Mary Ann Horne, yes; Pat Davis, yes; Jim Kiley, yes; and Aaron Gast, yes.

NEW BUSINESS:

Pat Davis requested that Council discuss banning smoking in Borough playgrounds. She discussed a presentation by the EACOG on this topic that she viewed, and she believed that this restriction would have merit and should be investigated. Solicitor Wachter noted that an ordinance would be needed for this restriction. Manager Oppe suggested that the Ordinance Review Committee meet to discuss the topic.

Mayor Gast asked about having the simpler types of permit processed in-house, rather than going through BIU. Manager Oppe said that we are working on such a change, and that it would need to be reflected in the fee schedule.

Jim Kiley expressed a concern regarding smoke detectors in daycares within the Borough. Solicitor Wachter suggested reaching out to Health & Human Services to confirm how many are registered in the Borough.

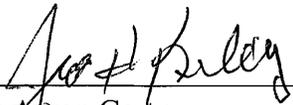
ADJOURNMENT:

Jim Kiley moved for adjournment, and the meeting was adjourned at 7:00 PM.

ATTEST:



Manager Kevin Oppe



Deputy Mayor ~~Aaron Gast~~
Jim Kiley