



BOROUGH OF EDINBORO
BUILDING AND ZONING CODE DEPARTMENT
 124 Meadville Street, Edinboro, PA 16412
 (814) 734-1812 ext. 139 / edinboro.codes@gmail.com

BUILDING PERMIT APPLICATION

(To be used in conjunction with the zoning permit pursuant to PA UCC)

Property Address: _____

Parcel #: _____ Zoning District: _____

Property Owner: _____

Owner Address: _____

Phone: _____ Email: _____

Contractor: _____

Contractor Address: _____

Phone: _____ Email: _____

Project: Residential Commercial // New Addition Alteration Renovation
 Change of Use Plumbing Electrical Mechanical Other _____

Description of project:

Does the property have a sprinkler system: Yes No Is the property in a Flood zone: Yes No _____%
 Existing building area: _____ Sq ft Proposed Increase _____ sq ft Proposed Renovation _____ sq ft
 Number of stories _____ Height above grade _____

Please list a detailed description of work to be performed on the attached worksheet or submit a copy of the contract or agreement in place for the work. (Diagrams of the work to be performed assist with the inspection process.)

Estimated Cost of Project: \$ _____

Owner _____ Date _____

Contractor _____ Date _____

Building & Zoning Department use only: _____ Application received: _____

This project: Complies with Does not comply with with the Borough Zoning Ordinances

Special Exception // Conditional Use // Approved // Denied // Additional information requested

Permit#: Inv#: Payment: Check _____ / Cash / Money order / Charge

Building & Zoning Administrator _____ Date _____

CASHIERED ON: _____ BY: _____

Please provide sufficient information and drawings to satisfy the UCC code requirement information and documentation for the building inspector.

Electrical work to be performed:

Plumbing work to be performed:

Mechanical work to be performed:

Framing / Drywall work to be performed:

Bathroom:

Kitchen:

Applicant's Certification:

Note: THE BUILDING PERMIT AND THE CERTIFICATE OF OCCUPANCY FOR THIS BUILDING OR STRUCTURE WILL BE ISSUED TO AND IN THE NAME OF THE PERSON LISTED BELOW. THREE COPIES OF THE BUILDINGS PLANS SHALL BE SUBMITTED FOR REVIEW AND APPROVAL. (Owner)

As the owner or the authorized agent of the project for which this application is filed, I certify that:

1. The estimated construction cost and all other information provided as part of this application for a building permit is correct.
2. The building or structure described in this application will not be occupied until all known code violations are corrected and a Certificate of Occupancy has been received from the Borough of Edinboro.
3. This project will be constructed in accordance with the approved drawings and specifications (including any required non-design changes) and the UCC standards.
4. Any changes to the approved documents will be filed with Borough of Edinboro Building Code Official.
5. If the licensed architect or engineer in responsible charge of this construction should change, written notice of the change will be provided to the Borough of Edinboro Building Code Official.
6. When required, up to 20% of the total cost of any work performed on an area of primary function in an existing building will be expended to provide an accessible route to the area of primary function.
7. No error or omission in either the drawings and specifications or application, whether approved or not, shall permit or relieve me from constructing the work in any manner other than provided for in 34 PA Code Chapters 401-405.
8. ***Complete and return pages 1, 2 & 3 of this packet to the building & zoning department.***

Owner: _____

Street Address _____

City, State, Zip: _____

Phone: _____

E-Mail: _____

Owner

Date

Applicant Signature

Date

The Borough of Edinboro has opted in for administration and enforcement of the Pennsylvania Uniform Construction Code Act 45 of 1999. This means the Borough receives permit applications, reviews plans and issues building permits for residential and commercial projects within the Borough of Edinboro. Further, all commercial and residential building inspections are performed by the Borough Building Code Department or their agent.

As required by the Pennsylvania Uniform Construction Code, Act 45 of 1999, a set of detailed building plans shall be submitted with permit application. For commercial type projects, a State of Pennsylvania licensed *design professional* (architect or engineer) shall draw plans and specifications. This applies to new commercial construction, additions, change of occupancy and interior remodels (Level 1, 2 and 3) for commercial projects.

New residential construction including additions require the submission of a complete set of scaled and legible plans including building footprint, setbacks from property lines; building height; materials used; footer / foundation size and type; room, window and door sizes; insulation types and energy conservation compliance; electrical plans; plumbing plans; mechanical plans. Other information may also be needed. Although it is not required, an architect may design the plans. However, all plans shall provide the required details and information in a neat and thorough manner. Plans which lack required information will be returned to the applicant.

As always, the initial step for all projects is compliance with the Edinboro Zoning Ordinance. This step requires a separate zoning application. If the proposed project does not comply with the zoning regulations and standards, it shall either be redesigned in a manner which complies or at your option, file an appeal to the Edinboro Zoning Hearing Board. Please note there are no guarantees of approval since the Board must weigh all applicable facts and criteria when determining approval or disapproval. A separate application and filing fee is required for appeals to the Zoning Hearing Board. Contact the Building Code Department for such form if needed.

As always, you may contact this Department at 734-1812 ext. 139 or by email edinboro.codes@gmail.com if you have any questions.

- Building Planning / Borough of Edinboro - Climate and Geographical Design Criteria

- ✓ **Ground Snow load is 40 lbs. per square foot**
- ✓ **Wind Speed is 115 miles per hour**
- ✓ **Seismic Design is Category “B”**
- ✓ **Winter Design Temperature is 9° Fahrenheit**
- ✓ **Flood hazards must be checked with Flood Plain Administrator**
- ✓ **Ice Shield underlayment is required – 3 rows**
- ✓ **Air Freezing Index is 1500**
- ✓ **Mean Annual Temperature is 55° Fahrenheit**
- ✓ **Footer depth – 52 inches**

Subject to Damage from:

- ✓ **Weathering design is “Severe”**
- ✓ **Frost line depth is a minimum of 52” from final grade to bottom of footing (We have experience frost to a depth greater than 48” in the past two years)**
- ✓ **Termite design is “Moderate to Heavy”**