



**BOROUGH OF EDINBORO**  
 BUILDING AND ZONING CODE DEPARTMENT  
 124 Meadville Street, Edinboro, PA 16412  
 (814) 734-1812 ext. 139 / edinboro.codes@gmail.com

**BUILDING PERMIT APPLICATION**

(To be used in conjunction with the zoning permit pursuant to PA UCC)

Property Address: \_\_\_\_\_

Parcel #: \_\_\_\_\_ Zoning District: \_\_\_\_\_ Use: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Owner Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor: \_\_\_\_\_ PA # \_\_\_\_\_

Contractor Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Project:** Residential \_\_\_\_ // Commercial \_\_\_\_ // New \_\_\_\_ // Addition \_\_\_\_ // Alteration \_\_\_\_ // Renovation \_\_\_\_

Change of Use \_\_\_\_ // Plumbing \_\_\_\_ // Electrical \_\_\_\_ // Mechanical \_\_\_\_ // Structural \_\_\_\_ // Other \_\_\_\_\_

Description of project:

Does the property have a sprinkler system: Yes \_\_\_\_ // No \_\_\_\_ Is the property in a Flood zone: Yes \_\_\_\_ // No \_\_\_\_ %

Existing building area: \_\_\_\_\_ Sq ft Proposed Increase \_\_\_\_\_ sq ft Proposed Renovation \_\_\_\_\_ sq ft

Number of stories \_\_\_\_\_ Height above grade \_\_\_\_\_

*Please list a detailed description of work to be performed or submit a copy of the contract or agreement in place for the work. For interior work please provide documentation on all changes to be made. \*\**

Estimated Cost of Project: \$ \_\_\_\_\_

Owner \_\_\_\_\_ Date \_\_\_\_\_

Contractor \_\_\_\_\_ Date \_\_\_\_\_

Building & Zoning Department use only: \_\_\_\_\_ Application received: \_\_\_\_\_

This project: Complies with  Does not comply with  with the Borough Zoning Ordinances

Special Exception  // Conditional Use  // Approved  // Denied  // Additional information requested

Permit#:  Inv#:  Payment: Check \_\_\_\_\_ / Cash / Money order / Charge

Building & Zoning Administrator \_\_\_\_\_ Date \_\_\_\_\_

CASHIERED ON: \_\_\_\_\_ BY: \_\_\_\_\_

Worksheet 1

**Foundation Information:**

Type of foundation:  
Block \_\_\_\_ ICF: \_\_\_\_ Concrete: \_\_\_\_ Other: \_\_\_\_  
Type of Footer: \_\_\_\_\_  
Footer Dimensions: \_\_\_\_\_  
Frost Protection Depth: \_\_\_\_\_  
Type of Sill plate: \_\_\_\_\_  
Sill plate Anchoring Method: \_\_\_\_\_  
Anchoring Spacing: \_\_\_\_\_  
Basement Floor Thickness: \_\_\_\_\_

**Exterior Walls Information:**

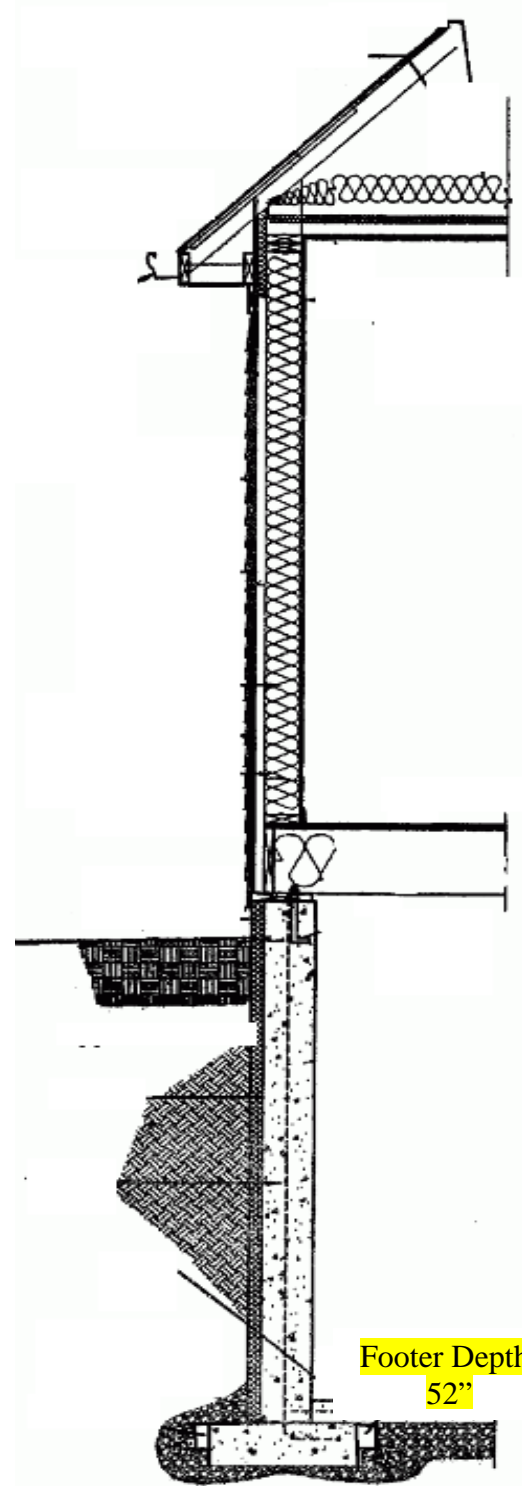
Type of Walls: \_\_\_\_\_  
Spacing of studs: \_\_\_\_\_  
Wall Sheathing: \_\_\_\_\_  
Type of Insulation: \_\_\_\_\_ R-Value: \_\_\_\_\_  
Header Spans: \_\_\_\_\_  
Height of Walls: \_\_\_\_\_  
Type of Finish: \_\_\_\_\_  
Type of Air Barriers: \_\_\_\_\_

**Floor System Information:**

Type of Floor Joist: \_\_\_\_\_  
Floor Joist Span: \_\_\_\_\_  
Floor Joist Spacing: \_\_\_\_\_  
Floor Sheathing: \_\_\_\_\_  
Type of Support Beam: \_\_\_\_\_  
Support Beam Span: \_\_\_\_\_

**Roof Information:**

Type: (check one)  
Gable: \_\_\_\_ Shed: \_\_\_\_ Hip: \_\_\_\_ Combo: \_\_\_\_  
Slope of Roof: \_\_\_\_\_  
Roof Sheathing: \_\_\_\_\_  
Roof Covering: \_\_\_\_\_  
Roof Rafters: Yes: \_\_\_\_ No: \_\_\_\_  
Roof Rafters Span: \_\_\_\_\_  
Rafter Size and Spacing: \_\_\_\_\_  
Trusses: Yes: \_\_\_\_ No: \_\_\_\_  
Truss Spacing: \_\_\_\_\_  
Ridge Vent: Yes: \_\_\_\_ No: \_\_\_\_  
Type of Insulation: \_\_\_\_\_ R-Value: \_\_\_\_\_



Code Department use only:

Application Received: \_\_\_\_\_  
Reviewed: \_\_\_\_\_  
Reviewed by: \_\_\_\_\_  
Approved: \_\_\_\_\_  
Date: \_\_\_\_\_  
BCO: \_\_\_\_\_

**Applicant's Certification:**

Note: THE BUILDING PERMIT AND THE CERTIFICATE OF OCCUPANCY FOR THIS BUILDING OR STRUCTURE WILL BE ISSUED TO AND IN THE NAME OF THE PERSON LISTED BELOW. THREE COPIES OF THE BUILDINGS PLANS SHALL BE SUBMITTED FOR REVIEW AND APPROVAL. (Owner)

As the owner or the authorized agent of the project for which this application is filed, I certify that:

1. The estimated construction cost and all other information provided as part of this application for a building permit is correct.
2. The building or structure described in this application will not be occupied until all known code violations are corrected and a Certificate of Occupancy has been received from the Borough of Edinboro.
3. This project will be constructed in accordance with the approved drawings and specifications (including any required non-design changes) and the UCC standards.
4. Any changes to the approved documents will be filed with Borough of Edinboro Building Code Official.
5. If the licensed architect or engineer in responsible charge of this construction should change, written notice of the change will be provided to the Borough of Edinboro Building Code Official.
6. When required, up to 20% of the total cost of any work performed on an area of primary function in an existing building will be expended to provide an accessible route to the area of primary function.
7. No error or omission in either the drawings and specifications or application, whether approved or not, shall permit or relieve me from constructing the work in any manner other than provided for in 34 PA Code Chapters 401-405.
8. Complete and return pages 1, 2 & 3 of this packet to the building & zoning department.

Owner: \_\_\_\_\_

Owner Address \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\*\* Additional information on Borough requirements can be found on the web site under "Building Permit Information"